

**Job Title:**

Design Project Manager

**Job Type:**

Full-Time

**Position Overview**

The position will involve the oversight of development of conceptual and detailed plans using AutoCAD Civil 3D software to complete project deliverables. The Project Manager will work directly with team members to ensure project deliverables, and quality control measures are met. The Project Manager will coordinate with clients, local reviewing agencies, and GDOT on permitting and coordination for roadway design, intersection improvement design, traffic signal design, and civil engineering design projects. This position requires oversight of team members, schedules, and client requests.

**Qualifications and Skills**

- Bachelor's degree in Civil Engineering or related field
- PE Certification
- 4+ years of relevant experience
- Proficient in AutoCAD Civil 3D
- Advanced written and verbal communication skills
- Advanced organization skills

**Duties and Responsibilities**

- Knowledge of how to interpret survey
- Sound knowledge of erosion control, road design, sanitary sewer, and grading concepts
- Sound knowledge of design concepts and engineering drawings
- Communicate and collaborate with team members on project schedules
- Maintain professionalism, communicate, and collaborate with team members
- Provide direction/guidance to team members on complex design issues
- Oversight of team projects, deliverables, and deadlines
- Quality Control of team deliverables

**Benefits**

- Employee Health Insurance: Medical, Dental, Vision
- Long-Term and Short-Term Disability Benefits
- 401K with Company Contribution
- Paid Time Off
- Professional Training and Development Opportunities